

Board of Equalization
April 11, 2017

The Board of Equalization met at 6:00 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Engel, Conklin, O'Brien, and Forward. Ford and Harris were absent. Visitors present: Dave Novak, Dan Trageton, Chris Estes, and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, E. Rodningen, Gary Neuharth, and April Haring.

City Assessor Rodningen addressed the Council regarding the property value increases required by County and State regulations. There was an overall decrease in commercial property by 3% and residential lots were increased. Properties within 12% of a recent sale were not adjusted.

Exempt Properties & Homestead Credits: Forward moved, O'Brien second to approve the applications for exempt properties and homestead credits as presented, carried.

New Home Exemptions: O'Brien moved, Forward second to approve new home exemptions as presented, carried.

Assessor Book Changes: Conklin moved, O'Brien second to approve the changes in valuation and to approve changes in true and full values as made by the assessor per recommendations by Dickey County Director of Tax Equalization, carried.

No other protests were received.

O'Brien moved, Conklin second to adjourn Board of Equalization meeting at 6:10 PM.

Public Hearing
April 11, 2017

Public Hearing for Main Lift Station Relocation Project called to order with same members and visitors present. Discussion was held regarding the scope, cost and environmental concerns were stated. Financing for the project will be provided by the Clean Water State Revolving Fund and USDA Grant funding. No protests or comments received.

Engel moved, O'Brien second to adjourn hearing at 6:15 PM.

City Council Meeting
April 11, 2017

The City Council met at 6:15 PM at Oakes Community Center with the same members, visitors, and employees present.

Engineer Report:

2016-1 Lagoon Improvement, Conklin moved, O'Brien second to approve Moore Engineering Invoice #15090 for \$4,925.00, carried. A pre-construction meeting will be held soon, project completion date is the end of November.

2016-2 Main Lift Station Relocation, Sewer committee reviewed plans and specs, will begin advertising soon with a planned bid opening in mid-May. O'Brien moved, Forward second to approve Moore Engineering Invoice #15093 for \$33,922.50, carried.

NW Drainage, alignment was staked and reviewed by landowners. Warranty deeds have been sent to the landowners to sign for the purchase of land needed for the drain; two have been returned. The third property owner requested certain conditions before signing, Attorney Neuharth will be working with their attorney to come to an agreement in order to proceed.

Minutes, Auditor and Court Reports: Conklin moved, O'Brien second to approve minutes and all other reports as presented, carried.

Game of Chance Permit & Gaming Site Authorization: O'Brien moved, Forward second to approve game of chance permit application as follows, carried:

1. Horse Race North Dakota Site Authorization at Angry Beaver Lodge
2. Skills USA, raffle
3. Huffman Fundraiser, raffle
4. Oakes Area Chamber of Commerce Awards Banquet, raffle
5. Oakes Area Chamber of Commerce, raffle
6. Oakes Relay for Life, raffle
7. DECA, raffle

Building Permit: Forward moved, O'Brien second to approve building permits as listed, carried:

1. Martha Macleod, Lots 1 & 2 Block 32 WTL, deck
2. David Meier, Lot 6 Block 10 McCarthys, remove porch on the second level
3. Brian Seyer, 500 Block Nectarine, remove building
4. Chad Bohnenkamp, Lots 3, 4, & 5 Block 35 Washburns, new greenhouse
5. Jeffrey Neer, Lot 11 & W Lot 12 Block 9 Washburns, fence
6. Urbana Chavez, Lot 18 Block 21 McCarthys, addition and deck

Engel moved, Conklin second to approve following permit without the steps on the south side, if property owner still wants steps there will need to be an application for a variance submitted, carried; O'Brien abstained:

Steve Thompson, S 1/2 Lot 2 & all Lot 3 Block 19 McCarthys, deck

O'Brien moved, Conklin second to approve following permit only if the garage is placed in-line with the house and not the angel as submitted, carried:

Daniel Trageton, Lot 1 Block 33 WTL, garage

Bills: O'Brien moved, Forward second to approve bills as listed, roll call approved:

NDPERS 457	62.50	Waste Management-Landfill	2,049.03
American Welding & Gas	23.79	Dakota Improvement	173.08

Dickey Rural Communications	765.36	Edward Jones	50.00
Heritage Insurance	1,320.00	MN Child Support	104.66
Novak Electric	531.07	Titan Machinery Equipment	5,000.00
NDPERS 457	62.50	Flex	520.00
Edward Jones	50.00	Ferguson Waterworks	535.45
MN Child Support	104.66	Novak Electric	1,176.84
Quill	269.72	Sanford Health	90.00
Neuharth Law Office	675.00	NDPERS 457	62.50
Edward Jones	50.00	MN Child Support	104.66
Alpha-Seal	3,335.00	AFLAC	335.48
American Welding & Gas	26.38	Ameripride Linen	92.80
B&K Murphy Plumbing	532.93	Casey's General Store	282.37
Circle R	261.38	City of Fargo	28.00
Companion Life	528.85	Computer Express	200.00
Dakota Improvement	230.00	Dakota Valley Electric-Airport	253.00
Dakota Valley Electric-Sign	29.00	Dickey Rural Communications	2,229.16
Economy Propane	13.49	Embroidery Creations	18.00
Farmland CoOp	2,479.80	Ferguson Waterworks	1,597.30
Forum Communications	325.74	Gahner Sanitation Service	864.00
GS Services	1,600.00	Harold Rotunda, CPA	4,800.00
Hawkins, Inc	2,170.11	Information Technology Dept	75.40
Kustom Machine	1,061.24	Lau Motors, Inc	68.83
Main Street Designs	1,770.00	MDH Construction	100.00
Mertz Lumber & Supply	1,146.54	Midwest Pest Control	138.00
Myron Strutz	155.00	Napa	361.51
ND Tax Commissioner	1,545.84	NDPERS-Training	30.00
NDPERS-Group Insurance	13,763.60	NDPERS-Retirement	7,213.48
Newman Signs	1,073.35	Novak Electric	532.49
Oakes Area Chamber of Commerce	312.31	Oakes Enhancement Inc	8,398.40
Oakes Times	159.30	Oakes Veterinary Service	30.00
One Call Concepts	1.00	Otter Tail Power	8,774.23
Pitney Bowes Inc	140.97	Praskas Hardware Hank	798.92
Ramkota Hotel	297.00	RDO	70.24
Ricks Body Shop	200.00	Rod's Cleaning	310.00
Sanitation Products	3,896.96	Scott's Electric	5,891.00
Seyer Plumbing & Heating	682.61	Starion Bond Services	402,476.00
Starion Bank	2,407.04	Sweets N Stories	90.90
Tom Kelly Construction	280.00	Verizon Wireless	468.84
Virginia Pratschner	795.00	Visa-Library	447.06
Visa-City	380.01	Vistos Carquest	375.55
Waste Management-Landfill	4,765.58	Waste Management-Recycling	594.23
Zacks Repair	987.64	Starion/PSN – Bank Fees	426.28
Payroll Taxes	14,020.00	Quarter Salaries	3,098.36
Salaries	40,943.96		

Committee Reports:

Police, Engel moved, Forward second to offer Corey Heim a salary increase for the Chief of Police position; his salary will be \$50,720.00 with a possible increase after a satisfactory six-month probation, carried. **Community Center**, O'Brien moved, Engel second to approve Virginia Pratschner to be paid as an employee of the City and not contract labor, pay will remain at \$20 per hour with a maximum of 60 hours per month, carried. Scoreboards are being worked on, only one is operational but will be researching to find replacement parts to replace bulbs and try to have other one working too. **Retirement**, Chief Roberts will be retiring at the end of April; an open house will be held to honor his years of service on April 28th 5-7pm at the Seasons Bar. **Lawnmower**, bids were received from John Deere and Hustler, \$12,783.17 and \$13,625.00 respectively; did not include trade-in. Forward moved, Engel second to have the engine

overhauled in the current Hustler instead of purchasing a new mower, estimated the cost of repairs is \$600-\$700, carried.

New Business:

Camp Ground Zoning Ordinance, O'Brien moved, Forward second to approve second reading to create zoning district for the location of RV Camp Grounds within the City with correction of the maximum size of a lot is 40 feet, carried.

Arbor Day Proclamation, Conklin moved, Forward second to proclaim April 22, 2017, as Arbor Day in the City of Oakes, carried.

Gravel Bids, Forward moved, O'Brien second to accept gravel bid from R Enterprises for \$12.15 per cubic yard, carried.

Spring Clean-Up is scheduled for April 24-29, with no curbside pickup, and electronic recycling will be available. Dumpsters will be placed again in the parking lot south of the Community Center for free disposal of items. Electronic recycling and hazardous waste disposal will also have times scheduled during that week.

Airport Authority Appointment, Forward moved, O'Brien second to approve the appointment of Arnie Widmer for a five-year term to Airport Authority, carried.

Announcements & Correspondence:

Notice of Application for Appropriation of Water, Robert Thorpe.

Forward moved, O'Brien second to adjourn the meeting at 7:06 PM.

MAYOR Marty Zimmer ATTEST Paul Hering
(minutes subject to correction and approval at the next regular meeting)