

City Council Meeting  
October 6, 2014

The City Council met at 6:00 PM at Oakes Armory with the following members present: Council: Conklin, Engel, Harris, and O'Brien. Mayor Zimmer and Council: Strutz and Forward were absent. Visitors present: Dave Carda, Tayla Steffes, Lorraine Zimbelman, Jesse Berg-Moore Engineering and Jerod Klabunde-Moore Engineering. Employees present: Marke Roberts, Pat Nelson, Gary Neuharth, and April Haring.

Engineer Report

**Phase 3 and Phase 4 Improvements**, corrections and projects for remaining grant money are still being scheduled. The remaining funds can be used for other water and sewer projects. Improvements to Kola Avenue Lift Station and Hwy 1 Lift Station have been started. O'Brien moved, Harris second to approve plans and specs for improvements on water main looping east of skating rink, water main extension to softball complex and installation of access pit on force main at JVG, carried.

**Water Tower Improvement**, demolition of water tower located behind City Hall is scheduled for October 8<sup>th</sup>. Harris moved, Conklin second to approve Partial Payment Estimate 1 to Maguire Iron for \$45,000.00, roll call approved. Conklin moved, Harris second to approve Engineering Invoice 8783 to Moore Engineering for \$2,220.00, roll call approved.

**Street Improvements** plans and recommendations will need to be reviewed. Will hold a special meeting this month to discuss and make decision regarding project.

**Cline's Addition**, O'Brien moved, Conklin second to approve payment to Moore Engineering of \$2,500.00 to pay for services in surveying and planning possible water and sewer improvements in area completed in 2011, roll call approved.

Budget Hearing: No comments or concerns were received. Harris moved, O'Brien second to approve the 2015 City of Oakes Budget as presented, roll call approved.

Minutes, Auditor and Court Reports: O'Brien moved, Harris second to approve minutes and all other reports as presented, carried.

Building Permits & Variances

**Nathan Carda, Lot 7 Block 21 Washburns**, replace fence along Kola Avenue, discussion held regarding building permit and variance request. Currently the fence is in boulevard and south of property line. David Carda stated he and his son are aware of location and possible snow damage in which they would not hold City responsible for such damage. Application tabled to let property owner determine how far north the fence can be placed, item to be discussed again at special meeting.

**Michael Furlong, S ½ Lot 5 & All Lot 6 Block 7 McCarthys**, fence and deck, discussion held regarding building permit and variance request to construct deck within allowed setback from property line. Property owner will be contacted to see if neighboring property owners have been contacted regarding proposed project. Application tabled to notify neighbors, item to be discussed again at special meeting.

**Marke Roberts, Lots 1 & 2 & N 25' Lot 3 Block 2 Koot**, asphalt, O'Brien moved, Harris second to approve building permit as presented, carried.

Game of Chance Permit

Conklin moved, O'Brien second to approve game of chance permit applications as follows, carried:

1. Ducks Unlimited, raffle
2. Knights of Columbus, raffle
3. Knights of Columbus, bingo

Bills: O'Brien moved, Concline second to approve bills as listed, roll call approved:

NDPERS 457

70.00

Capital Bank & Trust

50.00

FCCU	37.50	Kellys Welding	227.50
Kevin Gelinske	228.00	NDPERS 457	70.00
FCCU	37.50	LB – Travel	19.82
Rod Rodningen	33.90	AFLAC	159.06
Ameripride Linen & Apparel	77.41	Circle R	844.75
City of Fargo	28.00	Dakota Improvement	4,281.02
Dakota Plains Cooperative	2,504.70	Dakota Supply Group	317.73
Farmland Coop	3,664.30	Gahner Sanitation Service	1,314.00
Neuharth Law Office	300.00	Hwy 1 Fuel & Service	372.86
Information Technology Dept	54.20	KLJ	7,426.60
Lau Motors	354.77	Mertz Lumber	169.59
Napa Parts	1,180.39	NDPERS-Group Insurance	14,587.17
NDPERS-Retirement	11,006.51	Novak Electric	78.25
Oakes Chamber Commerce	67.00	OEI	8,052.88
Oakes True Value	15.48	Oakes Vet Service	30.00
Otter Tail Power	6,931.78	Pitney Bowes	131.25
Praskas Hardware Hank	332.31	Quill	181.98
Rods Cleaning	205.00	Sanitation Products	592.88
Security Life Insurance	699.73	Steins Inc	89.00
USDA-Rural Development	141,326.00	Van Diest Supply	994.25
Verizon Wireless	452.38	Virginia Pratschner	750.00
Visa	697.99	Visa-City	1,224.57
Visto's Carquest	526.52	Waste Management-Landfill	2,987.01
American Welding	20.10	Dakota Improvement	1,420.00
Economy Oil	118.95	Job Service ND	191.54
Moore Engineering	2,500.00	ND Tax Commissioner	1,690.44
Waste Management-Cardboard	245.91	Waste Management-Landfill	2,033.62
Waste Management-Recycle	634.52	Airborne Custom Spraying	3,585.00
Black Hills Ammunition	309.50	Flex	473.75
Dakota Valley Electric	2,592.60	Dickey Rural Communications	550.00
Grainger	347.91	J&H Floor Cleaning	1,687.50
J&S Backhoe Service	5,459.50	Midwest Testing	1,073.67
Oakes Times	318.88	Penguin Management	1,548.00
Starion Bond Services	101,568.75	Sweets & Stories	106.15
Univar USA Inc	872.51	West Side Auto Body	75.00
Wheat Growers	88.26	Starion/PSN – Bank Fees	311.78
Payroll Taxes	19,467.78	Salaries	60,151.57

#### Visitors:

**Lorraine Zimbelman** addressed concerns of the cemetery mowing and damage to decorations. Nelson will visit cemetery with her to review concerns and correct any problems.

#### Committee Reports

**Airport**, Harris has received complaints regarding the landscaping at the airport. KLJ will be contacted to correct poor seeding and landscaping. **Police**, radar speed signs have been installed north, south and west of Oakes.

#### Unfinished Business

**2<sup>nd</sup> Reading Sales Tax Requests**, Harris moved, Conkling second to approve sales tax request to Tornado Watch for \$2,000.00 and to the Armory for \$1,7000.00, carried.

#### New Business:

**Hazard Mitigation Plan**, Conklin moved, Harris second to introduce and approve RESOLUTION OF THE CITY OF OAKES ADOPTING THE DICKEY COUNTY, NORTH DAKOTA, MULTI-

JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN, 2014. Roll call: O'Brien-yes, Conklin-yes, Engel-yes, Harris-yes, carried.

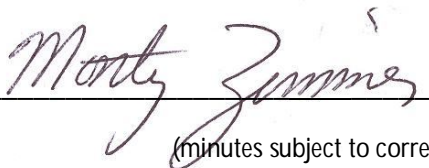
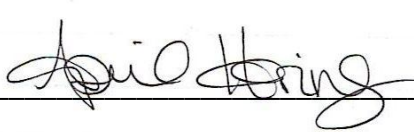
**First Reading Sales Tax Request**, Reading Class for \$1,000.00 for materials to construct more Free Little Library boxes.

**Fall Clean-Up** will be scheduled for the week of October 20<sup>th</sup>, waste disposal will be open and free of charge of the week. Electronic recycling may be scheduled during the week if able to find another place to dispose of items free of charge.

Committee Reports

**Recycling** survey was sent to local businesses to determine interest. Six responses were received and two of the businesses were outside city limits. Will survey again at a later time. **Property Clean-Up** notices were sent after last meeting. Property owners were given until October 25<sup>th</sup> to comply, will review at November Council Meeting.

Harris moved, O'Brien second to adjourn meeting at 7:02 PM.

MAYOR  ATTEST   
(minutes subject to correction and approval at the next regular meeting)