

City Council Meeting
January 8, 2024

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Council: Harris, Day, Bakke, Hernandez-Waite and Mayer. Employees present: Lee Bredeson, Dan Brandner, Jason Paradis, Matt O'Brien and Zasha Johnson. Visitors present: Brandon Reber.

Council President Harris opened the meeting by reading a letter of resignation received from Mayor Nathan O'Brien. Bakke moved, Mayer second to accept the letter of resignation, carried. Harris expressed his thanks for O'Brien's years of service and dedication to the city. Harris, as council president, will be acting Mayor for the time being.

Engineer Report: Reber discussed where they are at with the funding application with the Bank of ND, they will reach out to Johnson to obtain financial reports. He gave a recap of the street committee meeting on 12/20/23. He then presented invoice 36477 for work performed to this point, Day moved, Hernandez-Waite second to pay invoice as presented, carried. State required some updates on the final report for the water treatment plant study, those updates have been completed and resubmitted. Moore Engineering is contracted with the state to help the city comply with the lead line inventory requirements. They will be working on a mailer/postcard to send to all residents to self-report their service line information.

Minutes, Auditor and Court Reports: Bakke moved, Hernandez-Waite second to approve minutes, police report and auditor reports, carried.

Year-End Financial Statement: Bakke moved, Hernandez-Waite second to approve the report as presented showing Year End Financials for 2023 ending cash balance \$ 4,331,916.31, carried.

Budget Amendment: Mayer moved, Bakke second to approve budget amendments for 2023 fiscal year increasing overall budget by \$220,228.86, carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, BankNorth are designated depositories with pledges of \$6,340,754.45, \$0.00, \$192,383.50 accordingly; Mayer moved, Day second to accept report and depositories designation, carried.

Building Permit: Kelley Bean, warehouse building. Bakke moved, Mayer second to approve permit as presented, carried.

Game of Chance Permit: Day moved, Mayer second to approve Oakes Post Prom permit for Bingo and Superbowl board, carried.

Special Event Permit: Bakke moved, Mayer second to approve Angry Beaver Lodge permit for street dances June 7 & 8 2024, carried.

Bills: Bakke moved, Day second to approve bills as presented, carried.

Aflac	118.10	Agtegra	181.78
Ambitec	674.99	American Welding	39.80
Aqua Pure	11,068.33	Avid Hawk	200.00
City of Fargo	28.00	Central Business Systems	118.02
Chads Electric	109.50	Computer Express	4,349.00
Dakota Valley Electric	656.36	Dickey County	3,347.89
Dickey County Recorder	65.00	Domine Sales & Service	2,929.50

DRN	878.81	Economy Propane	2,177.00
Fabian Pest Control	210.00	Geffdog Designs	487.00
German Farms	1,000.00	Hach Company	71.55
Information Tech	115.40	James River Repair	66.00
Midwest Pest Control	75.00	Millers Foods	20.42
Napa	17.86	One Call	60.55
ND Dept. of Enviro Quality	13.24	ND Dept. of Health Chemistry	13.24
NDPERS-Ins.	19,895.98	NDPERS-Retirement	8,401.80
ND Sewage Pump	1,004.28	Oakes Ambulance	178.30
Oakes Enhancement	12,021.84	Oakes Times	262.26
Oakes Truck & Trailer	13.07	Omni Site	2,730.00
Ottertall	6,863.55	Paradis Law	500.00
Pat O'Brien	232.50	Pitney Bowes	256.26
Praskas	404.09	Rod's Cleaning	80.00
Royal Farms	384.00	Starion Bank	2,407.04
Steins	975.10	Steve Berntson	320.00
Tornado Stop	6,320.73	Verizon	497.57
Visa-Library	460.37	Visa-City	775.23
Vistos	29.74	Waste Management	22,225.58
Salaries	12,944.87	Payroll Taxes	55,253.71

Committee Reports: Still working to determine cause of water leak in police department. Will contact Enterprise Sales out of Valley City and contact Heritage Insurance to submit claim for damages. Day explained that an assessment committee of three to four people will need to be appointed to determine the allocation of special assessments for the street project. Need to think of possible ideas for the concrete that will be disposed of during the project, rip/rap, grinding etc. Also still trying to determine legal ownership of 87th St SE to determine if it should be included in the project. Chief O'Brien stated the timeline on the radio upgrades has been pushed back again, he will hold off ordering the radios until all departments are on board. Mayer inquired about a gathering for employees outside of work hours, Paradis cautioned using city funds to pay for such an event. A pot luck or meal at a restaurant paid individually was discussed as alternate options.

Unfinished Business:

Payloader lease terms need to be decided, loader will be delivered later this week. Options were presented for lump sum payment at end of term or \$1.00 buy out at end of term, Bakke moved, Hernandez Waite second to opt for the 5 year term with \$1.00 buyout, carried.

New Business:

The annual contract for the Employee Assistance Program is up for renewal, Bakke moved, Mayer second to sign contract for 2024, carried.

Announcements & Correspondence:

The county is beginning the process of updating the Hazard Mitigation Plan, a letter of intent was received for the city to sign if they wish to participate. Bakke moved, Hernandez-Waite second to sign the letter, carried.

Bakke volunteered to be the council representative for OEI, no objections were received.

Mayer moved, Bakke second to adjourn the meeting at 7:31PM.

MAYOR _____

ATTEST

(minutes subject to correction and approval at the next regular meeting)

