

City Council Meeting
February 6, 2024

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Council: Day, Hernandez-Waite and Mayer and Acting Mayor Harris. Employees present: Lee Bredeson, Dan Brandner, Matt O'Brien Jason Paradis and Zasha Johnson. Visitors present: Josh Roehrich, Dylan Hollingsworth, Cindy Bagley, Sonia Meehl and Sheila Nagel.

Engineer Report: Roehrich gave an update on the street project. Currently working through the Bank of North Dakota loan application and need a resolution finding insufficient protests from the October 2022 protest hearing, Day moved, Hernandez-Waite second to introduce and approve RESOLUTION DETERMINING THAT INSUFFICIENT PROTESTS WERE FILED ON THE STREET IMPROVEMENT DISTRICT NO. 2023-1 OF THE CITY OF OAKES, carried. After further discussion on the project Roehrich presented invoice 36860, Day moved, Hernandez-Waite second to approve payment of the invoice, carried. Concerns of the financial impact on residents were discussed and noted.

Minutes, Auditor and Court Reports: Mayer moved, Day second to approve minutes, police report and auditor reports, carried.

Special Event Permit: Mayer moved, Hernandez-Waite second to approve permit for the Angry Beaver Lodge to serve at a customer appreciation event at the Growing Small Towns building, carried.

Bills: Day moved, Hernandez-Waite second to approve bills as presented, carried.

Aflac	118.10	American Welding & Gas	40.52
Aqua Pure	5,183.56	Chad's Electric	2,493.13
Avid Hawk	225.00	Bank of ND	44,370.00
City of Fargo	28.00	Computer Express	230.99
Dakota Improvement	125.00	Dakota Supply Group	15007.74
Dakota Valley Electric	1668.52	DRN	859.19
Economy Propane	1,997.80	Fabian Pest Control	105.00
Heritage Insurance	37,053.53	Information Tech	115.40
James River Repair	69.00	Mertz Lumber	21.98
MFOA	40.00	Moore Engineering	1,467.50
Napa	199.36	One Call	7.80
NDPERS-Ins.	19,895.98	NDPERS-Retirement	9,251.48
OEI	10,189.88	Oakes Times	197.47
Oakes Truck & Trailer	1245.30	Ottertail	8,446.08
Paradis Law	500.00	Pat O'Brien	127.50
Praskas	357.37	RDO Equipment	151.06
Rod's Cleaning	80.00	Sanitation Products	185.63
Starion Bank	2,407.04	Sweets & Stories	78.14
Tornado Stop	2,547.07	Verizon Wireless	497.61
Visa-Library	431.29	Visa-City	936.92
Vistos	5.58	Waste Management	5,982.36
Workforce Safety	4,502.03		
Salaries	14,348.40	Payroll Taxes	59,406.05

Visitors: Meehl and Nagel gave an update on the upcoming school referendum. They explained cuts that had been made since the initial report and answered questions on specific items in the project. They also explained that the upcoming vote needs a 60% majority to pass. Bagley asked questions about setback

requirements for new homes and requested clarification on the ordinances. Ordinances will be reviewed to determine need for clarification.

Committee Reports: Mayer reported that each department had met with a council member to discuss various topics and provide information on council contacts going forward. Day talked about meeting with public works department and a few issues they discussed, not smoking in city properties or vehicles may be the hardest one to quit. Also discussed the likely need for a trailer. Hernandez-Waite reported that OEI is still working with Hometown Housing to build new housing units and they need lots to build on. He asked questions about various empty areas within city limits and what would need to be done to expand city limits. Chief O'Brien talked about the leak in their roof. The problem area was patched, with possible upcoming rain hopefully it solved the problem. The gutter of the old armory roof in that area is damaged, public works crew was asked to assess and repair the problem. Brandner discussed the need for a new street sweeper and a trailer. Reported that the landfill in Gwinner has significantly raised their rates for mattress disposal and we should raise ours to match. All landfill rates should be looked at before hours increase in the summer months.


Unfinished Business: Discussed the process for filling vacant council positions. Hollingsworth has expressed interest in joining the council. After attending tonight, he can make a final decision and an appointment could be done at the March council meeting.

New Business: *Lot 22 Block 9 OP* is owned by the city and a local business owner has expressed interest in purchasing. Anything valued over \$2500.00 must be offered on bids, discussed the valuation and would like to get more information before setting the value. *Bank Signatories* with the resignation of Nathan O'Brien another signatory is needed for banking transactions. Mayer moved, Hernandez-Waite second to introduce and approve RESOLUTION TO REMOVE NATHAN O'BRIEN AND AUTHORIZE ACTING MAYOR NICK HARRIS, COUNCIL MEMBER SHANNON DAY AND CITY AUDITOR ZASHA JOHNSON TO SIGN FOR FUNDS FOR THE CITY AT DESIGNATED FINANCIAL INSTITUTIONS AND REQUIRE TWO SIGNATURES FOR DRAFTS OR OTHER WITHDRAWAL ORDER ISSUES, carried. *NDDOT Agreement* for closure of Highway 1 for Irrigation Days parade was presented for a two-year term, Mayer moved, Day second to sign the agreement, carried. *Millers Fresh Food* is applying for an Off-Sale License to sell alcohol in their store. There were many questions about this process and regulations required from the state, also reviewed ordinance and discussed factors to consider before a decision is made. Requested information about the layout of the proposed space and requirements of state law for this type of off-sale location.

Announcements & Correspondence:

Certificate of Recognition for Lee Bredeson and his 25 years of service to the City of Oakes.

Mayer moved, Hernandez-Waite second to adjourn the meeting at 7:24PM.

MAYOR _____ ATTEST 
(minutes subject to correction and approval at the next regular meeting)