

City Council Meeting  
March 4, 2024

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Council: Day, Hernandez-Waite, Bakke and Mayer. Acting Mayor Harris. Employees present: Dan Brandner, Jason Paradis, Matthew O'Brien and Zasha Johnson. Multiple visitors were present.

Engineer Report: Reber discussed the most recent updates to the street project plan and briefed the council on the most recent street committee meeting. The council discussed requests they have received for driveways and parking lots to be paved during the project. Tim Forward would like to have Evergreen Ave paved up to his driveway. Once the bid is awarded the contractor information will be passed on to these residents and businesses for individual paving projects, not to be included in the city project. BND application is getting worked through, audits have been sent to state. The timeline for moving forward was discussed and there will be a special meeting March 21<sup>st</sup> to review the outcome of the state's highway 1 project bidding and finalize the plans for the city project to be put out for bids. Day moved, Hernandez-Waite second to approve payment for Moore Invoice 37281, carried. Lead line survey postcards have been received, encourage all recipients to complete the survey to assist with this identification process. There are two outstanding invoices for technical assistance at the water treatment plant, Reber will provide itemized copies for the water treatment plant operator to verify before approval.

Minutes, Auditor and Court Reports: Mayer moved, Bakke second to approve minutes, police report and auditor reports, carried.

Game of Chance Permit: Bakke moved, Mayer second to approve game of chance permits as listed, carried.

1. Oakes Archery – Raffle
2. Oakes Hospital Foundation – Raffle Board
3. Tiny Tornadoes – Raffle

Special Event Permit: Mayer moved, Bakke second to approve permit for Angry Beaver Lodge for a wedding dance, carried.

Building Permit: Bakke moved, Hernandez-Waite second to approve game of chance permits as listed, carried.

1. Lots 10 & W 1/2 Of Lot 11 Blk 40 EOP, Shed
2. S 257' Lot 6 Oakes Industrial Park Addn, New Building & Storage Yard

Bills: Bakke moved, Day second to approve bills as presented, carried.

American Welding & Gas	40.52	Aqua Pure	6,086.25
Avid Hawk	200.00	Balco Uniform	3,172.40
Braun Intertec	12,876.40	City of Fargo	28.00
Code Services	58.80	Computer Express	200.00
Dakota Supply Group	7,603.44	DRN	1,066.44
Economy Propane	1,296.40	Fabian Pest Control	105.00
Foremost Promotions	449.97	Jac Predator & Pest Control	450.00
James River Repair	1,637.25	Lighthouse for Public Safety	925.00
Mertz Lumber	20.97	Midwest Pest Control	63.00
Millers Foods	12.75	Napa	20.28
NDPERS-Ins.	19,895.98	NDPERS-Retirement	9,407.70
Oakes Area Chamber	1,300.00	Oakes Community Clinic	100.00
OEI	14,382.59	Oakes Times	545.76

Office of the State Auditor	600.00	Ottetail	10,292.70
Paradis Law	500.00	Pitney Bowes	164.97
Praskas	73.36	Rod's Cleaning	80.00
Sabrie Toepke	180.00	Sanitation Products	7,143.70
Starion Bank	2,407.04	Sweeney Controls	140.00
Sweets & Stories	73.09	Team Lab	884.50
The Village Family Services	1,500.00	Tornado Stop	2,520.44
USA Blue Book	408.95	Verizon	497.61
Visa-Library	380.19	Visa-City	536.60
Vistos	158.51	Waste Management	14,754.26
Salaries	13,719.05	Payroll Taxes	57,688.24

#### Visitors:

*Oakes Chamber Director* Kausha Magill presented a request for tourism funds to join a state program that displays brochures at all rest-stop locations statewide. She presented a sample of the potential brochure that highlights Oakes as a destination for visitors. Mayer moved, Bakke second to approve request of \$1300.00, carried. *Mark Malmberg* addressed the council regarding his concerns with Miller's Food application for an off-sale alcohol license.

#### Committee Reports:

*Mayer* inquired about the status of the repairs to the police department roof. Bakke will call about seamless gutter options for the length of the old armory building. Concerns have been voiced about individuals under 21 years of age being in the bar portion of local restaurants. Paradis will draft a memo to be sent to all locations to remind them of the laws regarding this situation. *Day* asked about the status of the water meter replacement and how many have been completed since the last meeting, will get exact number to him. *Hernandez-Waite* commented on giving all city workers the council's support and making sure direction given is from a consensus to ensure workers aren't receiving multiple, possibly conflicting directives. *Public Works* the new ORP will be installed soon at the water plant. Discussed lease or rental options for a street sweeper. *Police Dept* has been very busy with multiple big cases and investigations, working hard all around.

#### Unfinished Business:

*Open Council Positions* there has been some interest in the positions but no appointments at this time. *Miller's Food Off-Sale* license application with new additional information was reviewed. Council members wanted clarification of the required regulations regarding entry and check-out. Will get legal opinion from Paradis before a decision is made, tabled. *Property Setback* regulations were discussed. Will check with other towns about where they measure from and how far their setbacks are. *Lot 22 Block 9 OP* Bakke moved, Day second to offer for sale on sealed bids with minimum bid of \$2500 and the city reserves the right to reject any and all bids, carried.

#### New Business:

*Pool Maintenance Contract* reviewed the scope of the contract and the ability of the public works crew to ensure that all work, especially chemical testing, would be completed. Will meet with park board members to discuss number of certified individuals to guarantee someone will always be available.

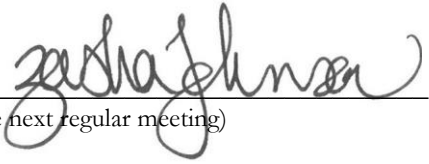
#### Announcements & Correspondence:

NDLC Spring Conference and Elected Officials Training March 19 & 20, 2024.

Mayer moved, Bakke second to adjourn the meeting at 7:49PM.

MAYOR \_\_\_\_\_

ATTEST \_\_\_\_\_



(minutes subject to correction and approval at the next regular meeting)