

City Council Meeting
January 8, 2018

The City Council met at 5:56 PM at Oakes Community Center with the following members present: Mayor Zimmer and Council: Engel, O'Brien, Conklin, Forward, Forward, and Harris. Visitors present: Kraig Steinhoff and Mark Kuipers. Employees present: Matt O'Brien, Gary Neuharth, and April Haring.

Public Hearing to Vacate Alley:

Block 2 Visto's Subdivision, petition received from adjacent property owners to own and maintain alley as it is not currently developed. No protests or comments were received. Forward moved, Ford second to introduce and approve RESOLUTION TO VACATE ALLEY DESCRIBED AS A 10' TRACT EAST OF LOT 11 AND LOT 10 AND A 10' TRACT WEST OF LOT AND LOT 3 BLOCK 2 VISTO'S SUBDIVISION, roll call approved.

Engineer Report:

2016-2 Main Lift Station Relocation, Conklin moved, O'Brien second to approve Change Order 1, an increase of \$16,903.96 for adding forcemain connections at Cell 3 due to timing changes, carried. Forward requested Change Order 2, an increase of \$8,950.85 for changing manhole design, to be tabled for more clarification. Forward moved, Harris second to approve Pay Request 5 to Wagner Construction for \$24,562.07, carried.

Minutes, Auditor and Court Reports: O'Brien moved, Ford second to approve minutes and all other reports as presented, carried.

Destruction of Records: Conklin moved, Harris second to approve the destruction of records as presented, carried.

Year-End Financial Statement: Ford moved, Engel second to approve the report as presented showing Year End Financials for 2017 ending cash balance \$ 1,743,749.36, carried.

Pledge of Assets and Designate Depositories: Starion Financial, First Community Credit Union, First State Bank are designated depositories with pledges of \$2,197,425.94, \$0.00, \$39,921.81 accordingly; O'Brien moved, Ford second to accept report and depositories designation, carried.

Transfers: Forward moved, Engel second to approve 2018 budgeted annual, quarterly, and monthly transfers, carried.

Capital Asset and Inventory Changes: Ford moved, O'Brien second to approve Inventory changes Capital Asset Records and changes for 2017, carried.

Budget Amendments: Conklin moved, Harris second to approve the budget amendments for 2017 fiscal year decreasing the overall budget by \$228,279.55 due to delaying large equipment purchases and unused reserves, carried.

Game of Chance Permit: Conklin moved, Forward second to approve game of chance permit application for Oakes High School Junior Class raffle, carried.

Bills: Ford moved, O'Brien second to approve bills as listed, roll call approved:

NDPERS 457

50.00

Waste Management-Recycle

250.88

Waste Management-Landfill	1,888.75	Waste Management-Cardboard	776.44
American Welding	27.75	Computer Express	5,867.60
Dakota Improvement	652.20	Dakota Supply Group	796.71
Dakota Valley Electric-Airport	198.00	Dakota Valley Electric-Sign	29.00
Edward Jones	50.00	Farmland CoOp	2,362.99
Kelly's Welding	249.37	Kustom Machine	86.29
Oakes Times	231.00	Otter Tail Power	185.79
Quill	217.20	Dickey County	1,694.77
Economy Propane	994.50	Ferguson Waterworks	193.14
Green Iron Equipment	2,844.00	MDH Construction	1,500.00
Novak Electric	47.00	Quill	53.58
R Enterprises	567.00	Sanitation Products	862.95
Sweeney Controls	673.54	Tristan Nelson	41.29
Edward Jones	50.00	NDPERS 457	50.00
Waste Management-Landfill	2,800.04	Companion Life	505.69
AFLAC	270.08	American Welding	28.31
Ameripride Linen	92.42	Blue 360 Media	173.88
Casey's General Store	210.23	Circle R	103.44
City of Fargo	28.00	Computer Express	200.00
Dakota Valley Electric-Airport	246.00	Dakota Valley Electric-Sign	29.00
Dickey County Recorder	6.00	Dickey County Treasurer	4,421.01
Domine Sales & Service	159.95	Ecolab	101.88
Economy Oil	106.08	Farmland CoOp	14,799.96
Gahner Sanitation	1,314.00	General Irrigation	4.00
GFOA	160.00	GS Services	200.00
Hawkins Inc	1,762.41	Information Technology Dept	41.00
Kustom Machine	15.00	Mertz Lumber & Supply	1,711.42
MFOA	30.00	Napa Parts Supply	1,084.62
ND Tax Commissioner	1,182.24	ND Water User Assoc	300.00
NDPERS-Group Insurance	14,438.37	NDPERS-Retirement	7,130.18
Novak Electric	130.00	Oakes Area Chamber of Commerce	67.00
Oakes Drug	34.38	Oakes Enhancement Inc	8,397.44
Oakes Times	199.20	Oakes Veterinary Service	30.00
Omni Site	1,656.00	One Call Concepts	1.00
Otter Tail Power	7,345.50	Pitney Bowes, Inc	150.96
Praska's Hardware Hank	399.13	Quill	389.98
Rod's Cleaning	310.00	Starion Bank	2,407.04
Sweets & Stories	67.10	Verizon Wireless	422.35
Visa	195.37	Visa-City	507.72
Visto's Carquest	467.57	Waste Management-Cardboard	821.92
Waste Management-Landfill	2,181.12	Waste Management-Recycle	439.98
Workforce Safety Insurance	4,940.86	Dickey Rural Networks	
Starion/PSN – Bank Fees	773.79	Payroll Taxes	13,380.79
Quarter Salaries	3,218.36	Salaries	38,486.08

Visitors:

Kraig Steinhoff reminded Council of Governor Burgum's visit on January 29th. He will be visiting the School earlier that day and then will tour the City with the Mayor and City Auditor ending with a meeting at the Angry Beaver Lodge.

Mark Kuipers stated concerns regarding his property taxes.

Committee Reports:

Railroad Crossings, Harris brought up concerns regarding trains blocking traffic in the community for extended period of times. Attorney Neuharth will draft a letter to send to Rail Road companies expressing concerns. **Community Center**, Conklin requested the Council to pursue funding to replace bleachers in

the gym. The estimated cost would be close to \$30,000 and we would try to sell the old bleachers. Council agreed to look into funding options.

New Business:

No New Business.

Announcements & Correspondence:

Engel moved, Ford second to adjourn the meeting at 6:26 PM.

MAYOR Marty Zimmer ATTEST Paul Hering
(minutes subject to correction and approval at the next regular meeting)