

Board of Equalization

April 13, 2021

The Board of Equalization met at 6:00 PM at Oakes Community Center with the following members present: Council: O'Brien, Conklin, Bagley, Harris, Bakke and Schaefer. Mayor Zimmer was absent. Employees present: Pat Nelson, Darrick Nitschke, Brady Hurt, Matthew O'Brien, Rod Rodningen and Zasha Johnson. Visitors present: Kausha Magill, Jayne Stearns, Danielle Dinger, and Jessica Quandt.

Rodningen addressed the council explaining that 27 Homestead Credit applications were received and 25 of those were approved. Bagley moved, Bakke second to accept the applications for homestead credits, carried. Rodningen presented a list of not for profit/church exemptions, 12 applications were approved.

A Home Improvement exemption was received for Lot 12 Block 22 Washburn's Addition. Bakke moved, Schaefer second to approve application, carried.

Rodningen presented his evaluations and changes for the year, no comments or questions were received.

Bakke moved, Harris second to approve evaluations and changes, carried.

Conklin moved, Bagley second to adjourn board of equalization at 6:12pm.

City Council Meeting

April 13, 2021

The City Council met at 6:12 PM at Oakes Community Center with the same members, employees and visitors present.

Public Hearing was opened to hear comments or questions regarding the Community Facilities Grant application submitted to USDA Rural Development. There were no comments received and the public hearing was closed at 6:15pm.

Minutes, Auditor and Court Reports: Conklin moved, Schaefer second to approve minutes, police report and auditor reports (cash balance, expenditures, revenues, tax income & journal entries), carried.

Gaming Site Application: Harris moved, Bakke second to approve gaming site authorizations for The Hole in One Foundation at The Angry Beaver and Harvest Inn, carried.

Building Permit: O'Brien moved, Schaefer second to approve building permits as listed, carried.

1. Schieler, N 75' of W 1/2 Outlot L Lettered Outlots, Fence
2. Jorgenson, Lot 10 & E 1/2 Of 11 Blk 5 Rekos Addn, Fence
3. Garza, Lot 16 Blk 5 Original Plat, Garage
4. Garland, Lots 4 & 5 Blk 17 McCarthy's Addn, Garage

Variance Request: A variance request was received for building permit number BP21001. Scours Inc requested to move their building to the north allowing the eave to line up with the property line. As presented the variance request will not be approved. Applicant can modify request for reconsideration in the future.

Bills: Conklin moved, Bakke second to approve bills, carried.

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| Aflac | 199.64 | Agtegra Coop. | 887.06 |
| American Welding | 131.38 | Avid Hawk | 200.00 |
| Butler Machinery | 725.46 | Circle R | 290.57 |
| City of Fargo | 28.00 | Computer Express | 200.00 |

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| Dakota Supply Group | 10,363.93 | Dakota Valley Electric | 641.00 |
| DRN | 830.53 | Fabian Pest Control | 210.00 |
| Fastenal Company | 283.59 | GS Services | 200.00 |
| Hawkins | 5736.96 | Heritage Insurance | 29,121.00 |
| Information Technology | 77.90 | Interstate Engineering | 30,360.00 |
| Jason Paradis Law Office | 500.00 | Jemco | 201.15 |
| Kustom Machine | 73.57 | Mertz Lumber | 37.62 |
| Napa | 1,150.77 | Nathan Obrien Contracting | 125.00 |
| ND Dept. Enviro Quality | 20.00 | One Call | 12.65 |
| NDPERS-Group Ins. | 14,734.56 | NDPERS-Retirement | 6,927.07 |
| Novak Electric | 99.85 | Oakes Body Shop | 69.00 |
| Oakes Enhancement | 11,482.41 | Oakes Times | 415.52 |
| Oakes Truck & Trailer | 3,057.61 | Ohnstad Twichell | 8,500.00 |
| Pitney Bowes | 150.96 | Praska's Hardware | 983.47 |
| Puklich Chevrolet | 205.67 | Rod's Cleaning | 350.00 |
| Sanitation Products | 1,352.93 | Seyer Plumbing | 106.35 |
| Starion Bank | 2,407.04 | Starion Bond Services | 412,959.16 |
| Stunt Cams | 1,197.00 | Sweets & Stories | 132.57 |
| Tornado Stop | 2,327.10 | Visa Credit Card-City | 2,071.79 |
| Visto's Carquest | 114.45 | Waste Management-Recycle | 9772.25 |
| Payroll Taxes | 11,450.78 | Salaries | 49,967.82 |

Visitors:

Oakes Chamber representatives Magill and Quandt reported on the results of the Oakes Bucks CARES project. All funds were disbursed and over 50 businesses had receipts turned in. They then presented information on the costs of sponsoring Irrigation Days events and requested funds to help offset the donations that many businesses can't afford this year. Bakke moved, Bagley second to give \$10,000 from tourism funds to the Chamber of Commerce in support of Irrigation Days events, carried.

Dinger and Stearns presented information on the possibility of starting a dog park in Oakes. The proposed location is owned by Oakes Parks & Recreation so the council is unable to provide permission. They also plan to meet with the Park Board in regards to the project.

Committee Reports:

Water, the airlines in the water treatment plant need are in serious need of replacement. Hurt has received quotes for the project. Conklin moved, Schaefer second to approve moving forward with project, carried.

Shop, Bagley asked for an update on the development of an equipment replacement plan, Nelson and Nitschke are still compiling numbers. **Property Clean Up**, Conklin inquired about the process for property clean-up notices. Process was put in place last fall, will start providing notices soon. Harris brought up the condition of the CDI concrete plant. The property is overgrown with weeds and the structure itself is damaged and a nuisance. Will start by sending a letter requesting the property be improved. **Mowers**, Nelson said they have received the new mowers and will be offering two of the older ones up for sale on bids.

Unfinished Business:

City Lots on Main Ave, Bagley moved, Conklin second to offer for sale on bids Lots 6 & 7 Blk 9 Original Plat. Bids must be a minimum of \$3500.00 per lot and include a business plan for development of lot. At bid opening each bidder will have the opportunity to raise their bid one time if they wish. The city has the right to reject any and all bids, carried.

CARES Act Funds, Bakke presented a list of possible projects will benefit the community. He worked with Bagley and Nitschke to come up with the list and several of the projects will be completed with additional summer employees. Bakke moved, Harris second to approve spending \$72,000 from CARES funds to

complete various city projects and obligate \$5,000 for the dog park if they wish to bring a proposal to the council, carried.

New Business:

Spring Clean-Up will be held April 26 – May 1. Landfill will be open free of charge during the week to dispose of items. Electronic Recycling will be available on select days.

Gravel Bids, two were received, Bakke moved, Harris second to accept bid from R Enterprises Inc. for \$13.84/yd., carried.

Girl Scout Gold Award notice was received. Schaefer moved, Bakke second to introduce and approve RESOLUTION HONORING MEGAN RODINE for her Gold Award, carried.

Community Facilities Grant funds have been obligated to the City of Oakes. Bakke moved, Bagley second to introduce and approve RESOLUTION TO OBTAIN GRANT FUNDS FROM USDA RD, carried.

Signage at the corner of 11th and Ivy has been requested by adjacent property owner. Map was viewed and Chief O'Brien recommended placing stop signs on the east and west bound lanes of Ivy Ave. Bagley moved, Schaefer second to approve recommendation and place signs, carried.

Announcements & Correspondence:

Oakes first grade classes sent paintings to the City of Oakes to show their gratitude to community helpers. The paintings are displayed in the Community Center entryway.

The ND Dept. of Environmental Quality recognized the City of Oakes for meeting all requirements of the Safe Drinking Water Act for 2020.

Dave & Paula Peterson wrote a letter requesting a credit to their water bill for the month of March. They trickled their water for several weeks to prevent their water line from freezing causing higher than average usage for the month. Bakke moved, Schaefer second to grant the requested credit, carried.

Bagley moved, Schaefer second to adjourn the meeting at 8:31 PM.

MAYOR Marty Zimmis ATTEST Zasha Johnson
(minutes subject to correction and approval at the next regular meeting)